



pennsylvania

**COMMISSION ON CRIME
AND DELINQUENCY**

**DEPUTY SHERIFFS' EDUCATION
AND TRAINING BOARD
2009 ANNUAL REPORT**

**Walter M. Phillips, Jr., Esq.
Chairman**

**Edward G. Rendell
Governor**

DEPUTY SHERIFFS' EDUCATION AND TRAINING BOARD

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A Message from the Chairman

This report on the Deputy Sheriffs' Education and Training Board's activities during 2009 serves as a review of the Board's accomplishments and future goals. It is my pleasure to present this report to you.

In February 1984, the Deputy Sheriffs' Education and Training Board was created by Act 1984-2, the Deputy Sheriffs' Education and Training Act, to train and certify deputy sheriffs employed by the commonwealth's 67 county sheriffs' offices. The Board operates with the oversight and staff support of the Pennsylvania Commission on Crime and Delinquency (PCCD). The Board has continued to implement and improve the training and certification processes as delineated by the Act.

The Board also strives to stay current with the changing needs of the Commonwealth's sheriffs as well as their role in the criminal justice system defined by the Legislature and the courts.

During 2009, the Board has made significant strides to enhance the Deputy Sheriffs' Training and Certification Programs. A number of new subjects were developed and revisions have been made to the existing curriculum. Multiple online and residential merit courses were also offered to supplement the programs mandated by Act 1984-2. The Board has also begun a program to develop an in-house instructor capability for each sheriff.

Given the goals achieved during the past 25 years, the Board will continue to meet the training needs of the Commonwealth's sheriffs and their deputies, and continue moving forward with the development of new and innovative training programs.

Carmen C. DeLuca

Carmen C. DeLuca, Chairman



BOARD MEMBERSHIP

Carmen Deluca, Chairman
Retired Commander, Allegheny County

Chester Hawkins, Vice Chairman
Sheriff, Clearfield County

Harry Forbes
Commissioner, Pike County

Roger Gunesch
Deputy, Erie County

Kurt E. Montz *
Deputy Chief, Bureau of Criminal Investigations
Office of Attorney General

William H. Romine, Jr.
Sheriff, Mercer County

Dr. William G. Pettigrew, Jr.
Superintendent
Mars Area School District

Jody S. Smith
Sergeant, Cumberland County

D. Webster Keogh
Judge, Court of Common Pleas
Philadelphia County

Michael J. Barrasse
Judge, Court of Common Pleas
Lackawanna County

* Representing Attorney General Thomas W. Corbett, Jr.

PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY

Walter M. Philips Jr., Esq.
Chairman, PCCD

Michael J. Kane, Esq.
Executive Director, PCCD

Bureau of Training Services

John Pfau
Manager

Donald Numer
Training Supervisor

Douglas O. Hummel
Planner

BOARD ORGANIZATION

The Deputy Sheriffs' Education and Training Board was created as an advisory board to the Pennsylvania Commission on Crime and Delinquency (PCCD) by Act 1984-2, the Deputy Sheriffs' Education and Training Act. The 10-member Board is composed of two Common Pleas Court judges, two sheriffs, three current or former deputy sheriffs, one educator, one county commissioner and the Pennsylvania Attorney General.

Act 1984-2 directed the Board to establish, implement and administer a program of basic and continuing education training for deputy sheriffs. The Act requires that newly hired deputy sheriffs attend basic training in order to be certified as a deputy sheriff. In addition, all deputies are required to renew their certification through biennial continuing education.

The Board has the power to make rules and regulations encompassing all matters related to the operation of the training program and the certification of deputy sheriffs. The Board operates under the review and approval of PCCD, which provides the requisite administrative structure and staff support.

During 2009, the Board continued to offer the expanded basic training program (760 hours). Merit training was offered, including several web-based training programs. The Board continues to focus on revising the continuing education program.

Activities of the Board, and its staff, as well as training programs, are supported independent of the PCCD General Fund budget. This is accomplished through a surcharge on all legal papers served by sheriffs' offices. PCCD is responsible for making disbursements from the Deputy Sheriffs' Education and Training Account, a restricted receipts account maintained by the Office of State Treasurer, for the costs of the training program, its administration, and the expenses of the Board.

In addition, the Act provides for reimbursement to each county for expenses associated with the training of deputy sheriffs. The Board provides 100% of the tuition and allowable living and travel expenses during training. Also, counties are reimbursed 100% for each deputy's salary while he or she attends training.

**PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
DEPUTY SHERIFFS' EDUCATION AND TRAINING ACCOUNT
COMBINED STATEMENT OF CASH RECEIPTS, EXPENDITURES, AND COMMITMENTS
FOR STATE FISCAL YEAR 2009 – 2010 AS OF DECEMBER 31, 2009**

RECEIPTS	RECEIPTS	TOTAL	BALANCE
Balance from Previous Year			\$10,027,862.63
Fee Collections			
7/1/09 – 12/31/09	\$2,568,498.04		
Estimated Collections: 1/1/10 – 6/30/10	\$2,431,501.96	\$5,000,000.00	
TOTAL FUNDS AVAILABLE AT 12/31/09 *			<u>\$15,027,862.63</u>
EXPENDITURES AND COMMITMENTS			
	EXPENDITURES	COMMITMENTS	TOTAL
Administration:	\$56,646.82	\$69,220.30	\$125,867.12
Education:			
Temple University	\$31,523.93	\$0.00	\$31,523.93
PO 45000405822 Curriculum Development			
3/1/07 – 2/28/09			
Temple University	\$98,099.43	\$187,981.18	\$286,080.61
PO 4300040781 Continuing Education			
10/1/07 – 12/30/09			
Pennsylvania State University	\$1,075,004.67	\$2,289,081.70	\$3,364,086.37
PO 4300065762 Basic Training			
1/1/08 – 12/31/09			
Pennsylvania State University	\$0.00	\$870,361.00	\$870,361.00
PO 4300184855 Curriculum Development			
12/1/09 – 11/30/12			
Pennsylvania State University	\$0.00	\$5,828,416.00	\$5,828,416.00
PO 4300185802 Basic Training			
1/1/10 – 12/3/11			
Temple University	\$0.00	\$699,996.20	\$699,996.20
PO 4300198520 Continuing Education			
1/1/10 – 9/30/11			
Reimbursements to Counties	\$478,371.11		\$478,371.11
TOTAL EXPENDITURES AND COMMITMENTS DECEMBER 31, 2009	\$1,739,645.96	\$9,945,056.38	<u>\$11,684,702.34</u>
BALANCE AT DECEMBER 31, 2009 *			<u>\$3,343,160.29</u>

*Includes estimated fee collections through June 30, 2010

2009: The Year in Review

Since its inception, the Deputy Sheriffs' Education and Training Board has trained and certified 4,677 deputy sheriffs through basic training and has renewed the certification of all deputies through its biennial continuing education program. 2009 was the 25th year of deputy sheriffs' training administered by the Board and the Pennsylvania Commission on Crime and Delinquency (PCCD) under the provisions of Act 1984-2, the Deputy Sheriffs' Education and Training Act.

During 1999 and 2000, the Board and its training development contractor, Temple University's Department of Criminal Justice, produced and delivered a 560-hour core curriculum. The Board's basic training delivery contractor, Pennsylvania State University's Justice and Safety Institute, presented the first pilot basic program in July 2000. During that and subsequent basic and waiver programs, Temple University, with feedback from Pennsylvania State University, revised and fine-tuned the curriculum into its present form. Additionally, during the development process the Board reviewed and revised its regulations, policies and procedures, which support the training programs and provide direction to staff, sheriffs' offices, and deputy sheriffs on issues related to training and certification. The Board is actively engaged in these tasks, which will continue through 2010.

The passage of Act 1998-10 has provided a positive future for the Board's training programs. Specifically, it provided an increase in the surcharge collection, which is the sole source of funds supporting Board training, and provided the Board the opportunity to expand the hours allotted for training. Since the fall of 1998, the Board has proceeded with its plan for the development and implementation of expanded basic training under the capability provided by Act 10.

On December 12, 2002, the state Independent Regulatory Review Commission approved the regulations of the Deputy Sheriffs' Education and Training Board, which included the expansion of the Deputy Sheriffs' Basic Training Program from 560 hours to 760 hours. The increased hours included the topics of Patrol Procedures and Operations, Motor Vehicle Code/Accident Investigation, D.U.I. Enforcement, Criminal Investigation, and Drug-Related Investigations. The first 760-hour (19-week) basic training began in August 2003.

As indicated, the accomplishments of the Deputy Sheriffs' Education and Training Board included the expansion of the Deputy Sheriffs' Basic Training Program. A further look into the future goals of the Board's training programs includes the continual enhancement of the curriculum and certification process, including the integration of progressive Internet technology and the flexibility to meet the changing authority and needs of today's deputy sheriff. A detailed review of the Basic, Continuing Education, and Supervisory Training Programs is presented within the following pages.

DEPUTY SHERIFFS BY COUNTY: CERTIFIED VS. GRANDFATHERED

COUNTY	CERTIFIED*	GRAND-FATHERED	TOTAL	COUNTY	CERTIFIED*	GRAND-FATHERED	TOTAL
Adams	11	1	12	Juniata	7	0	7
Allegheny	145	3	148	Lackawanna	92	2	94
Armstrong	9	0	9	Lancaster	56	0	56
Beaver	48	1	49	Lawrence	16	0	16
Bedford	15	0	15	Lebanon	22	0	22
Berks	97	1	98	Lehigh	89	1	90
Blair	23	0	23	Luzerne	45	1	46
Bradford	9	0	9	Lycoming	7	3	10
Bucks	61	0	61	McKean	9	0	9
Butler	29	0	29	Mercer	21	1	22
Cambria	31	0	31	Mifflin	8	0	8
Cameron	2	0	2	Monroe	20	1	21
Carbon	13	1	14	Montgomery	98	0	98
Centre	21	0	21	Montour	9	0	9
Chester	69	1	70	Northampton	64	0	64
Clarion	10	0	10	Northumberland	9	0	9
Clearfield	9	0	9	Perry	11	0	11
Clinton	9	0	9	Philadelphia	209	7	216
Columbia	15	0	15	Pike	21	0	21
Crawford	8	0	8	Potter	2	0	2
Cumberland	29	0	29	Schuylkill	11	1	12
Dauphin	52	1	53	Snyder	9	0	9
Delaware	55	2	57	Somerset	11	0	11
Elk	14	0	14	Sullivan	10	0	10
Erie	34	1	35	Susquehanna	6	0	6
Fayette	5	0	5	Tioga	6	0	6
Forest	8	0	8	Union	7	0	7
Franklin	17	0	17	Venango	13	0	13
Fulton	3	0	3	Warren	12	1	13
Greene	5	0	5	Washington	37	0	37
Huntingdon	17	0	17	Wayne	11	0	11
Indiana	16	1	17	Westmoreland	74	1	75
Jefferson	18	0	18	Wyoming	6	0	6
				York	102	1	103
				TOTAL	2037	33	2070

* Number of certified deputies reported includes deputies certified as of 2009 and those scheduled for training in 2010.

TRAINING AND CERTIFICATION PROGRAMS

Basic Training

By the end of 2009, the Deputy Sheriffs' Education and Training Board and the Pennsylvania Commission on Crime and Delinquency, in accordance with the provisions of Act 1984-2, had completed the 25th year of providing initial certification to newly hired deputies. To provide this initial certification, the Board has held 62 basic training classes and 59 waiver classes, certifying a total of 4,677 deputy sheriffs since 1985.

From 1985 to 1999, basic training consisted of 160 hours of instruction presented during a four-week course and included major subject areas related to the duties of a deputy sheriff: civil and criminal law and procedure, court security, prisoner transport, mechanics of arrest, crisis intervention, professional development, self-defense, first aid and firearms. During 2000, the Board implemented delivery of an expanded, 560-hour basic training program under the provisions of Act 1998-10, which provided a significant expansion of instruction in the basic training topics noted above and related topics. In 2003, basic training was expanded to its current 19-week, 760-hour level. In 2005, the Board also established minimum fitness standards for certification under the basic training program.

Waivers of basic training are issued for a limited class of deputies with prior Pennsylvania-based law enforcement experience and training. Prior to 2000, deputies eligible for a waiver of basic training were required to attend a 40-hour, one-week waiver course, which covered the topics of civil law and procedure, court security, and prisoner transport. During 2000, the Board implemented an expanded, 101-hour waiver course to parallel the expansion of basic training. After several classes, it was identified that the waiver students required less time to assimilate the same information, due to their prior training and experience. In 2001, the Board approved a reduction in the waiver course to 80 hours although the same information is provided.

Between 1985 and 1999, the Board's basic training delivery contractor, the Dickinson School of Law, annually provided two, four-week basic training courses and two, one-week waiver training courses. Under the present phase of the expanded training, Pennsylvania State University delivers three, 19-week basic training classes and five, two-week waiver classes on a year-round basis. During 2009, 187 deputies successfully completed training; 60 in basic training and 127 in the waiver courses.

The Board, working with the Pennsylvania Department of Education, Division of Veterans/Military Education, has obtained recognition as an educational program under Title 38, United States Code, Section 3676 (GI Bill of Rights). This approval allows eligible deputy sheriffs who are also veterans, dependents, or National Guard and Reserve members to receive educational benefits for attendance at the Board's expanded basic or waiver training programs. Eligible deputies could qualify for tax-free benefits up to \$1,368 per month.

Continuing Education

As a means of re-certifying deputies, Act 1984-2 requires attendance of continuing education every two years. The Deputy Sheriffs' Education and Training Board has organized continuing education into two-year training cycles, with the training conducted in 16 locations across the Commonwealth during each cycle. During 2009, 843 deputies attended scheduled continuing education courses. The Board's continuing education training delivery contractor, Temple University's Department of Criminal Justice, provides the biennial training.

The 2007-2009 training cycle ended in September 2009 and offered one core curriculum that included the following subjects: Legal Updates, Professional Responsibility and Liability, and Tactical Communications.

The 2009-2011 training cycle began in October 2009 and offers two core curriculums including the following subjects: Module 1, Legal Updates and Pennsylvania Special Threat Groups; and Module 2, Legal Updates, Inmate Transportation, Courtroom Testimony and Ethical Conduct for Law Enforcement.

Supervisory Training

The Board has long recognized the need for more advanced training for chief deputies and veteran deputies in supervisory positions. During 2009, the Board, through its continuing education training delivery contractor, Temple University, provided supervisory training to 11 supervisory deputies. Both Basic and Advanced Supervisory Skills courses were offered, each including Legal Updates.

Merit Courses

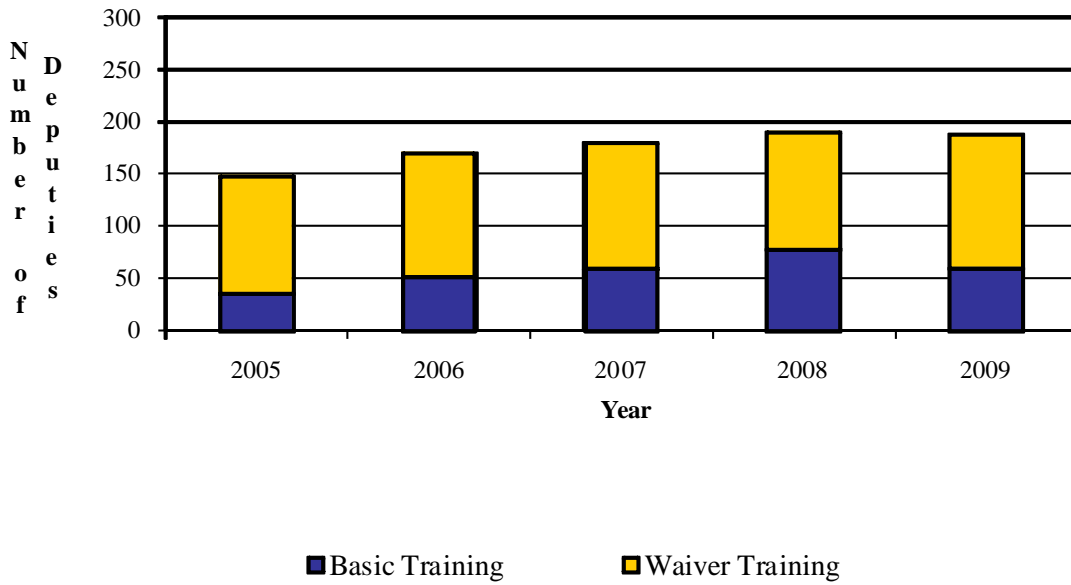
In addition to the training required by Act 1984-2, the Board identified a number of training programs needed by only a select number of sheriffs' offices or deputies. The Board developed a series of merit courses to better meet these specific needs. It was also determined that a number of delivery methods, including online, CD ROM based, and residential trainings would be utilized.

Both Temple University and the Pennsylvania State University offered a residential Train-The-Trainer course in Soft Target Awareness. The Pennsylvania State University also offered a Firearms Instructor Development Seminar. Temple University has offered Advanced Physical and Judicial Security, Criminal Law Review, Infectious Disease Prevention, Legal Updates and Use of Force, in a distance-learning format.

The Board also identified a need in some sheriffs' offices for an internal training capability. The Board developed a Train-The-Trainer program to assist sheriffs in establishing this capability. In 2009, two Basic Trainer courses were offered with those graduates qualified to attend a Firearms Trainer course in 2010. Future Basic and subject-specific courses will be offered.

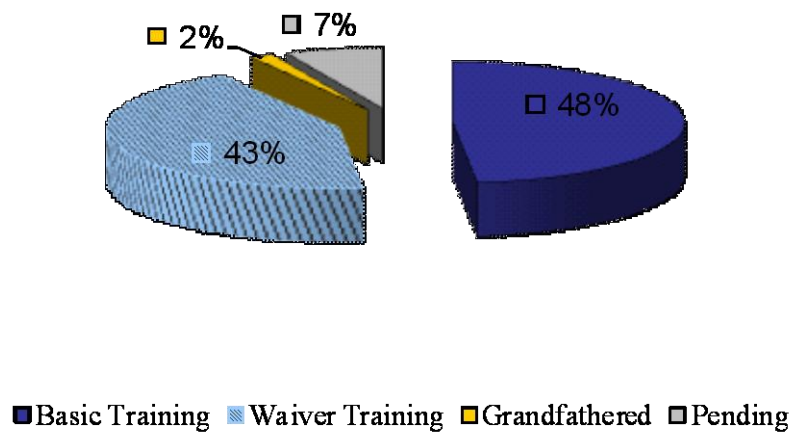
DEPUTY SHERIFF CERTIFICATIONS

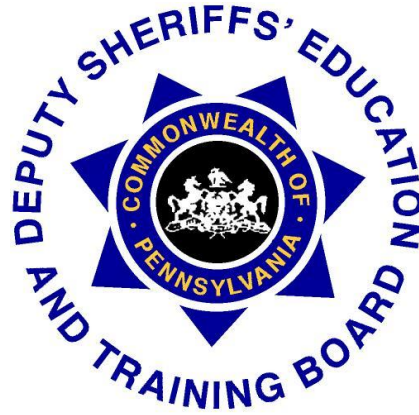
Deputies Certified Per Year Through Basic And Waiver Training



STATUS OF CURRENTLY EMPLOYED DEPUTIES

By Method of Certification





DEPUTY SHERIFFS' TRAINING BULLETINS

During 2008, the Deputy Sheriffs' Education and Training Board continued to issue its periodical newsletter, the Deputy Sheriffs' Training Bulletin, which serves as a conduit to share information between the Board and sheriffs' offices concerning the training programs and activities of the Board. In addition, information and forms related to the deputy sheriffs' training programs of the Board are available on PCCD's website at www.pccd.state.pa.us.

Number 88, July 2009

This bulletin announced the Deputy Sheriffs' Basic Training and Basic Training Waiver course schedules for 2010.

Number 89, July 2009

This bulletin addressed the PA Legislative Act 2005-66, Pennsylvania Firearms License to Carry System.

Number 90, July 2009

This bulletin announced the Fall 2009 Deputy Sheriffs' Continuing Education Training Schedule.

Number 91, October 2009

This bulletin announced the Train The Trainer Program's Firearms Instructor Course.

Number 92, December 2009

This bulletin provided an update to the Pennsylvania Firearms License to Carry System.

Number 93, December 2009

This bulletin announced the Deputy Sheriffs' Continuing Education Training schedule for the 2009 – 2011 training cycle.

Number 94, December 2009

This bulletin provided notice of the Funding Announcement for the Pennsylvania Firearms License to Carry System.